

Centenary Volume of Peradeniya Library Collection (1921-2021)

Author Guidelines for Submission Papers

Preparation of manuscripts

- **Title of the manuscript:**

The title should begin from the top edge of the page. Font Times New Roman, font size 14 point, Bold, 1.5 line spacing and centered.

- **Author:**

Author(s) name, affiliation(s), designation, mailing address, and email address should be indicated and centered in the text.

- **Format:**

File formats should preferably be in .doc or .docx, prepared in MS Word. Papers should be word-processed with Times New Roman (English medium papers), font size 12 point, 1.5 line spacing, and page size A4 single column. Sinhala medium papers should be word-processed with FMAbhaya and Tamil medium papers –Kalaham.

- **Length:**

Authors are expected to present their works as concisely as possible, minimum of 1000 and not exceeding 4000 words count.

- **Structure:**

The Research articles should contain an abstract, keywords (maximum 5 words), body text (Introduction, objectives, methods, results & discussion, and conclusion), and a list of references/ bibliography.

- **Medium**

Authors are encouraged to submit high-quality papers written in English, Sinhala, and Tamil. Those who wish to submit their articles in Sinhala or Tamil should attach a separate abstract in English.

- **Tables and Figures:**

- **Tables:**

Place tables as close as possible to the text they refer to and aligned the center. The table should be labeled as 'Table' and given a number and it should be numbered consecutively. The heading of the table should be indicated at the top of the Table. If the data were extracted from other sources please denote the source courtesy immediately below the table.

- **Figures:**

Place figures as close as possible to the text they refer to and aligned the center. The heading of the figure should be indicated at the bottom of the Figure. If you are using colour diagrams/images/plates submit it separately as a jpg file.

- **Referencing style:**

Author (s) must adopt the latest American Psychological Association (APA) style in referencing.

- **Paper submission:**

Authors should submit an electronic copy (in the MS Word file) of their complete article to the Editors email address : editorcenvol@gmail . Authors are recommended to submit their works after completing all types of formatting, complying with the guidelines, to prevent delays in the processing of the article.

- **Reviewing:**

The peer-review process is abided by the Volume. All kinds of manuscripts will be reviewed by two independent experts from the relevant field of study.

- **Policy on Plagiarism:**

For research articles, authors should ensure that creativity is entirely original. Please submit your manuscript with the plagiarism report.